

Further Education

The Learning Support department of a college is there to help and support, for example – Mid Kent College, South Kent College, West Kent College, UCA (University for the Creative Arts) with experienced and trained support tutors.

If you have dyslexia you can declare it on the application form at enrolment. If you think you are dyslexic, contact the - Supported Learning Department who can discuss your specific needs. You can ask for help at any time during your course, but the earlier a college is aware of any problems the better.

Coping Strategies - Medway Swale website

- Handouts in larger size print, and/or printed on colour sheet if required. If necessary ask for the font to be changed.
- When having a talk/lecture ask if able to use a digital voice recorder.
- When taking notes use a mind map/spider chart. Write title of subject in a circle in the middle of the paper with branches extending out from the circle. Write phrases on each branch for different aspects of the talk. These can be extended into sub branches. Use different colours for each branch later to help identify different parts of the information.
- Use different colour files for each course/subject.
- Use a personal dictionary/simple notebook with the letters of the alphabet down the right hand side. In it write all the words which you need to be able to spell. Note all the subject vocabulary words as well. Highlight the words which have tricky bits to aid memory recall.
- When writing letters it is important to remember that an unknown person (Dear Sir/Madam) must end with: Yours faithfully. A letter to a named person, e.g. (Dear Mrs Brown) must end with: Yours sincerely. As an aide to remembering a letter does not begin and end with an 's' as with (Dear **Sir**) it ends with Yours **faithfully** and not Yours sincerely.

- When writing an assignment it is useful to ask yourself the question words beginning with 'wh' to ensure you have covered all aspects.
What is it about? Where is it happening? When did it happen or begin? Who is concerned? Why is it necessary/important?
How is it important?
- Remember numbers in twos; for example a telephone number 0756834955 as 07 56 83 49 55
- Exaggerate words, finger trace the letters saying them out loud, visualise the word on a wall to aid spelling recall.

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